

## Red Balloon Cambridge Coronavirus Risk Assessment

Hazard	Measures in Place	Risk	Notes
<p>Staff or Student becomes ill with coronavirus</p>	<ul style="list-style-type: none"> <li>- Students and staff have all been informed in writing and verbally that if they feel ill in any way they must not come into school. Parents have been informed by letter / personal contact.</li> <li>- Staff, students and visitors are required to wear a face covering in all communal areas except when eating unless exempt. Red Balloon keeps a stock of surgical masks and face shields</li> <li>- Hand sanitisers are in every room including reception and hot water and soap available in bathrooms</li> <li>- Students and staff wash hands before eating.</li> <li>- Extra cleaning regime in place</li> <li>- Windows open for ventilation</li> <li>- Staff and students reminded to keep 2m apart when practicable and encouraged to wear face coverings when this is not practicable</li> <li>- Posters with “hands, face, space” are on display</li> <li>- Procedure in place to close building to staff and students and work on line</li> <li>- Daily monitoring of national and local situations and updates from LA.</li> <li>- Attendance at RB COBRA meetings</li> <li>- Norfolk Street and Warkworth terrace acting as two independent bubbles</li> </ul>	<p>Medium</p>	<p>Students and staff are regularly reminded of the need to follow national guidelines.</p> <p>Some students are exempt from wearing face coverings</p> <p>It isn't always practicable for students and staff to maintain social distance due to the nature of the buildings including classrooms.</p>

<p>Staff or student member has asymptomatic coronavirus</p>	<ul style="list-style-type: none"> <li>- Staff, students and visitors are required to wear a face covering in all communal areas except when eating unless exempt. Red Balloon keeps a stock of surgical masks and face shields</li> <li>- Hand sanitisers are in every room including reception and hot water and soap available in bathrooms</li> <li>- Students and staff wash hands before eating.</li> <li>- Extra cleaning regime in place</li> <li>- Staff and students reminded to keep 2m apart when practicable and encouraged to wear face coverings when this is not practicable</li> <li>- Windows open for ventilation</li> <li>- Posters with “hands, face, space” are on display</li> <li>- Testing of students and staff twice weekly introduced in line with the government issue of tests. Tests are available either in the centre or from home.</li> <li>- Procedure in place to close building to staff and students and work on line</li> <li>- Daily monitoring of national and local situations and updates from LA.</li> <li>- Attendance at RB COBRA meetings</li> <li>- Norfolk Street and Warkworth terrace acting as two independent bubbles</li> </ul>	<p>Medium</p>	<p>Students and staff are regularly reminded of the need to follow national guidelines.</p> <p>Some students are exempt from wearing face coverings</p> <p>It isn't always practicable for students and staff to maintain social distance due to the nature of the buildings including classrooms.</p>
<p>Staff or students with underlying health conditions</p>	<ul style="list-style-type: none"> <li>- Individual risk assessments carried out for staff with an underlying health condition</li> <li>- Clinically Extremely Vulnerable Staff and students can work online from home in line with national guidance</li> <li>- Staff and students can swap to a bigger room in order</li> </ul>	<p>Low</p>	

	<p>to keep a 2m distance</p> <ul style="list-style-type: none"> <li>- Staff and students can come in before other staff / students and remain in one room.</li> <li>- Staff can request lunch to be taken to their room and plates to be cleared away afterwards.</li> <li>- Staff who need to move around the building e.g. to go to the toilet can send a request to the office and the route will be cleared in advance.</li> <li>- Easy to wipe furniture provided if requested.</li> </ul>		
Staff or students with increased anxiety due to coronavirus	<ul style="list-style-type: none"> <li>- Staff can work online from home if they are unable to come into school through anxiety in agreement will coordinator</li> </ul>	Low	Students who are working on line are monitored closely and Safeguarding procedures are in place to support if necessary.
Not enough staff for adequate supervision of students	<ul style="list-style-type: none"> <li>- Staff / student ratios are monitored and plan in place to support the most vulnerable students in school with the remainder online if necessary.</li> </ul>	Low	
Parents are concerned about coronavirus and their child's education	<ul style="list-style-type: none"> <li>- Regular communication with parents both by email and individually by phone / text when required.</li> </ul>	Low	

Signed: Sam Nightingale / Jess Lechner

Original Date: 04.01.21

Updated: 14.01.21

Updated: 05.03.21